



**THE CORPORATION OF  
THE TOWN OF FORT  
FRANCES**

320 Portage Ave Fort  
Frances, ON P9A 3P9  
Phone: 807-274-5323  
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Email: town@fortfrances.ca

**NOTE**

- A Council Vacancy Application may only be filed in person; it may not be faxed or e-mailed.
- It is the responsibility of the person applying to file a complete and accurate application.
- Please print or type information (except signatures)

**Council Vacancy  
Application Form**

**Council Vacancy Application of a person to be a candidate for appointment to the position of Councillor for the Town of Fort Frances**

Candidate Full Name:

For the Office of: Councillor

Candidate's full **qualifying address** within the municipality

Street Number:

Street Name:

Municipality

Province

Postal Code

Candidate's full mailing address (if different from qualifying address above)

Street Number:

Street Name:

Municipality

Province

Postal Code

**Declaration of Qualification and Consent**

I \_\_\_\_\_ the applicant mentioned in this form, declare that I am presently legally qualified to be appointed to hold the office of Councillor for the Town of Fort Frances and I consent to accept the appointment to that office, if appointed. I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me at the Town of Fort Frances in the District of Rainy River

this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Signature of Clerk or Commissioner, etc.

\_\_\_\_\_  
Signature of Applicant

Date Filed (yyyy/mm/dd)

Time Filed

Candidate or Agent  
Initial

Signature of Clerk or Designate

**Certification by Clerk or Designate**

I the undersigned clerk of this municipality do hereby certify that I have examined the application of the aforesaid applicant filed with me and am satisfied that the nominee is qualified to be appointed and that the appointment complies with the *Act*.

Signature

Date Filed (yyyy/mm/dd)

# TOWN OF FORT FRANCES

Form FF11(A)

## DECLARATION OF QUALIFICATIONS – COUNCIL

*Municipal Elections Act, 1996*

### DECLARATION OF QUALIFICATIONS FOR THE TOWN OF FORT FRANCES - COUNCIL VACANCY CANDIDATES

I, \_\_\_\_\_, a nominated candidate for the office of:

Mayor

Councillor

Do Solemnly Declare That:

1. I am qualified pursuant to the *Municipal Elections Act, 1996* and the *Municipal Act, 2001* to be elected to and to hold the office of:

Mayor

Councillor

2. Without limiting the generality of paragraph 1, I am at least eighteen years of age, a Canadian citizen, a resident of the Town of Fort Frances or the owner or tenant of land in the Town of Fort Frances or the spouse of such owner or tenant.
3. I am not ineligible or disqualified under the *Municipal Elections Act, 1996*, the *Municipal Act, 2001*, the Municipal Conflict of Interest Act or any other Act to be elected to or hold the above-mentioned office.
4. Without limiting the generality of paragraph 3,
  - I am not an employee of the Town of Fort Frances, or if I am an employee of the Town of Fort Frances, I am on an unpaid leave of absence as provided for by section 30 of the *Municipal Elections Act, 1996*.
  - I am not a judge of any court.
  - I am not a member of the Assembly as provided in the Legislative Assembly Act or of the Senate or House of Commons of Canada or, if I am such a person, I will provide proof of my resignation in a form satisfactory to the Clerk of the Town of Fort Frances prior to 2:00 p.m. on December 11<sup>th</sup>, 2024 I understand that the

Clerk of the Town of Fort Frances will reject my nomination for the above-mentioned office if I fail to provide proof of resignation by this deadline.

- I am not a member of the Executive Council of Ontario or a federal Minister of the Crown.
  - I am not a Crown employee within the meaning of the *Public Service Act*, or if I am a Crown employee, I have followed and will continue to follow all the relevant provisions of Part III of such *Act*.
5. I am not prohibited from voting at the municipal election under subsection 17(3) of the *Municipal Elections Act, 1996*.
6. Without limiting the generality of paragraph 5,
- I am not a person who is serving a sentence of imprisonment in a penal or correctional institution.
7. I am not prohibited because of conviction of a corrupt practice described in s. 90(3) of the *Municipal Elections Act, 1996* from voting in a municipal election.
8. I am not a person who was convicted of a corrupt practice under the *Municipal Elections Act, 1996* or of an offence under the Criminal Code (Canada) in connection with an act or omission with respect to a municipal election during the last two regular elections prior to Monday, October 24, 2022.
9. I am not disqualified from being elected to or holding office by reason of any violations of the election campaign financial requirements or violations for not filing the financial statement pursuant to the *Municipal Elections Act, 1996*. AND I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

Declared before me at the Town of Fort Frances

This \_\_\_\_\_ day of \_\_\_\_\_, 2024

\_\_\_\_\_  
(Signature of candidate)

\_\_\_\_\_  
(Signature of Clerk or designate)

Personal information on this form is collected under the authority of the *Municipal Elections Act (1996)* and will be used for the nomination process for office in the municipal election and will be available for public inspection in the Office of the Clerk, Town of Fort Frances until the next municipal election. Questions about this collection of personal information should be directed to the Clerk, Town of Fort Frances, 320 Portage Avenue, Fort Frances, Ontario P9A 3P9, (807) 274-5323 ext. 1215.



## Council Vacancy Information Release Form

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, I, \_\_\_\_\_, having applied for the position of Councillor for the Town of Fort Frances, hereby consent to the use of my personal information by the Town of Fort Frances. This consent permits the Town to share the following information regarding the Council vacancy with the public, either on the Town's website or in person:

- Address: \_\_\_\_\_
- Telephone: \_\_\_\_\_
- Email: \_\_\_\_\_

Dated at the Town of Fort Frances this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Signature of Candidate