



FORTFRANCES

POSITION DESCRIPTION

POSITION TITLE:	Full Time Public Works Labourer
GENERAL SUPERVISOR:	Transportation Superintendent
EMPLOYEE GROUP:	CUPE and its Local 65

Position Summary

- The incumbent is accountable for the execution and completion of various works related to construction and maintenance in the Public Works Department.

Direction Received

- The incumbent works within established rules, practices and procedures and ultimately takes direction from the Transportation Superintendent, Working Foreman, Leadhand, or such person designated by the Transportation Superintendent or Division Manager.

Direction of Others

- N/A

Revenue, Asset and Expenditure Scope

- N/A

General Responsibilities

- Work is defined under supervision with all methods and procedures defined.
- Duties are usually assigned at frequent intervals with complete instructions.
- Work involves different procedures including use and operation of equipment and the making of minor decisions requiring some independent judgement.

- Duties may include grass cutting, tree trimming, garbage collection and clean up of boulevards and ditches, maintenance and repair of roads, storm sewer system, water distribution and sewage collection systems.
- Operation of equipment such as backhoe, grader, dozer, tandem truck, etc.
- May be trained as a back up meter reader and / or back up airport attendant in order to provide coverage for vacation / sick time, etc.
- Any other duties as assigned.

Effort:

- Work demands concentration for frequent periods of time on a daily basis. Interruptions are occasional to frequent when instructed to go to other jobs. Most work is subject to checks and controls or is verified by others in subsequent operations.
- Physical demands occur regularly for short periods of time while lifting or moving equipment or parts. Muscular strain is required on a daily basis for short to moderate periods of time when standing, walking, kneeling, or lifting, to perform maintenance and repairs.

Education and Qualifications

- Ontario Secondary School Diploma (or equivalent) or a combination of relevant education and work experience
- Valid Class DZ Ontario Driver's License (or equivalent)
- Experience in operating heavy equipment i.e.) loader, backhoe or grader is an asset

Working Conditions:

- Required to work an 8-hour shift (7:30 AM – 11:30 AM and 12 noon to 4:00 PM) with no requirement for out of town travel.
- If trained as relief Airport Attendant, will be required to work as scheduled on Saturdays and Sundays as well as evening shifts which will incorporate a 40 hour work week
- May be required to work overtime up to 20% of normal working hours.
- Spends most of the workday outdoors with exposure to disagreeable outdoor elements.
- Regular exposure to work related hazards and occasionally exposed to major hazards.

Conditions of Employment

- Successful candidates for the position will be required to provide a satisfactory Criminal Record Check